



**Managers/Supervisors: Please share this email with DFA campus temporary and contract employees. For those who do not have regular access to emails/laptops/PCs, please print and share this email accordingly.*

Dear DFA employees,

On Monday, August 14, UC Irvine launched our enterprise-wide [Staff Engagement Survey](#). I would like to personally invite you take the survey if you have not already done so.

The confidential survey, administered by Gallup, provides staff with the opportunity to voice their opinion and be part of the process as we continue to drive a culture of employee engagement, not only at UC Irvine, but within our own division.

Your managers and I are genuinely interested in understanding what matters most to you. We will use your input to create a roadmap that addresses our strengths and opportunities for improvement to create meaningful change. The greater participation we have, the more information we will have to develop an effective action plan.

I want to make sure each and every one of you is heard. Please be sure to do so before the window of opportunity closes on Friday, September 8, 2023.

You have two options to access the survey:

1. Check your inbox for an email invitation that was sent on Monday, August 14. This email originated from **Gallup (support@mail.gallup.com)** and contained your personalized survey link.
2. Click on this [survey link](#) and enter your [UCInetID](#) as the survey code.

Either of those options will retain your confidentiality with UC Irvine. Gallup offers you a distinctive survey link for the purpose of ensuring your feedback is appropriately categorized within the correct department during result reporting. This approach guarantees the prevention of any inadvertent duplication of survey responses, and it is facilitated by Gallup themselves, not by UC Irvine.

For those of you that have already taken the survey, thank you for helping us move forward in creating a more engaged team within the Division of Finance and Administration.

Sincerely,

Mary Lou D. Ortiz
Chief Financial Officer
Vice Chancellor, Finance and Administration