December 2022

DFA’s strategy begins with an investment in the learning and growth of DFA employees. Featured below are professional development opportunities and resources as well as on-demand resources to explore. As a reminder, please seek supervisor approval before registering, and email WithUForU@uci.edu with any questions.

The Challenges of Being a DEI Leader in Higher Education

December 6
10:00-11:00 a.m.

Register for NCCI’s session on inclusive leadership to learn techniques for encouraging empathy and understanding in yourself and others, as well as strategies and frameworks for prioritizing and facilitating inclusion and belonging in the higher education workplace. Learn more about NCCI.

Lean Six Sigma (LSS) White Belt

December 8
1:30-3:30 p.m.

DFA has set a goal for all staff to complete Lean Six Sigma White Belt training. The training introduces principles of both Lean and Six Sigma, and how to apply those principles to streamline processes, reduce waste and inconsistencies, and identify other areas of improvement. Register in UCLC.

Managing Holiday Stress

December 8
12:00-1:00 p.m.

The holidays can be one of the happiest times of the year, yet it can also be one of the most stressful. This workshop provides an overview of common stressors people encounter during the holidays and offers “stress buster” tips to help you get the most possible enjoyment out of the season. Register by completing this form.

Giving effective feedback is difficult. This session addresses strategies on how to deliver effective feedback at work or at home, offers multiple examples, and provides participants with opportunity to practice giving feedback that helps individuals improve performance. Register by completing this form.

UCI wellness offers free monthly webinars on various topics, providing basic tips and suggestions related to personal behavioral situations and changes. Review additional webinar topics on the UCI HR Wellness website.

Managing Implicit Bias Training

Ongoing

DFA has set a goal for all managers and supervisors to complete Managing Implicit Bias training, and a stretch goal for all employees to complete the training. The training includes six self-paced, interactive online courses available on UCLC. Additional information is available here.
On Demand Learning Opportunities

Udemy for Business
Access over 4,000 online resources taught by industry experts.

UCI on Coursera
Enroll in a variety of courses hand-picked by UCI.

Higher Ed Memberships
Explore the list of enterprise memberships.

Divisional Offerings
Departments in our division offer a variety of courses ranging from business procedures, health & safety, and emergency preparedness.

Accounting & Fiscal Services
Training for UCI’s financial system, KFS, are offered for financial managers/fiscal officers. Additional training for travel and entertainment is available on UCLC as well as Official Recharge Facility and Activity Overview and Contracts and Grants Accounting.

Campus Physical & Environmental Planning
Sustainability Fundamentals Training is designed for all staff members and provides an overview of simple sustainable actions.

Emergency Management
Departments can request Emergency Preparedness Training offered online and in-person.

Environmental Health & Safety
The safety training program includes required training for UCI faculty and staff. Classes are offered primarily online and some are offered in-person; register on UCLC.

Police Department
UCIPD offers complimentary trainings for active shooter, alcohol awareness, and Clery Act training.

Procurement Services
Visit the Procurement Training webpage to access monthly training sessions for department buyers. Email Procurement for information about future trainings or request a one-on-one session.

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