



LEARNING & GROWTH

November 2022

DFA's [strategy](#) begins with an investment in the learning and growth of DFA employees. Featured below are professional development opportunities and resources for the upcoming month as well as on-demand resources to explore. As a reminder, please seek supervisor approval before registering, and email WithUForU@uci.edu with any questions.



Project Managers Work Smarter by Working Together

November 8
12:00-1:00 p.m.

The [free webinar](#), led by Dr. Alma Miller and hosted by UCI Division of Continuing Education, explores how project leaders and managers can create impact and embrace innovation by designing a road map for project, including initiation, planning, budgeting, communication, execution, and measurement. [Register](#) to save your spot.



Power60 Webinar | Cultural Humility and Intercultural Praxis

November 15
9:30-10:30 a.m.

[Register](#) for NCCI's virtual session to learn about key concepts related to cultural humility and intercultural praxis, and see how they can apply to our campus context. Learn more about [NCCI](#), where UCI has institutional membership.



Town Hall Meeting: Tuition Discounting for Publics

November 16
9:00-10:00 a.m.

This webcast will provide background information and address questions members may have about the update of NACUBO's practice guidance on estimating and reporting discounts on tuition and fee and auxiliary services revenue for public colleges and universities. [Register](#) for free with your NACUBO profile, and you will receive the Zoom information in a confirmation email. [Learn more](#) about UCI's NACUBO membership and how to create a profile.



Preventing Employee Burnout

November 17
12:00-1:00 p.m.

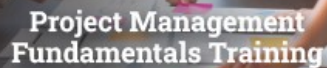
Burnout is a growing concern as it can impact morale, employee retention, work productivity and more. This session describes the burnout signals leaders can watch for and introduces strategies to help prevent burnout from impacting employees. Register by completing this [form](#).



Negotiation Advice for Women: Win by Working Together

November 30
9:30-10:30 a.m.

Facilitated by a DFA's Lean In champion, this [month's topic](#) focuses on the last part of the "Negotiation Advice for Women" series and explains how to use a collaborative mindset, consider what your manager wants and use that information to strike a deal that works better for both of you. [Register in UCLC.](#)



Project Management Fundamentals Training

December 1
2:00-4:00 p.m.

Project Management Fundamentals

[DFA's new Project Management Fundamentals training](#) provides project sponsors, project managers, and team members with working knowledge of project management basics and best practices as well as the benefits of using project management methodologies. [Register in UCLC.](#)



Ongoing

Managing Implicit Bias Training

DFA has set a goal for all managers and supervisors to complete [Managing Implicit Bias training](#), and a stretch goal for all employees to complete the training. The training includes six self-paced, interactive online courses available on [UCLC](#). Additional information is available [here](#).

On Demand Learning Opportunities



[Udemy for Business](#)
Access over 4,000 online resources taught by industry experts.



[UCI on Coursera](#)
Enroll in a variety of courses hand-picked by UCI.



[Higher Ed Memberships](#)
Explore the list of enterprise memberships.

Divisional Offerings

Departments in our division offer a variety of courses ranging from business procedures, health & safety, and emergency preparedness.



Accounting & Fiscal Services
[Training](#) for UCI's financial system, KFS, are offered for financial managers/fiscal officers. Additional training for travel and entertainment is available on [UCLC](#) as well as [Official Recharge Facility and Activity Overview](#) and [Contracts and Grants Accounting](#).



Campus Physical & Environmental Planning
[Sustainability Fundamentals Training](#) is designed for all staff members and provides an overview of simple sustainable actions.



Emergency Management
Departments can request [Emergency Preparedness Training](#) offered online and in-person.



Environmental Health & Safety



Police Department



Procurement Services

[The safety training program](#) includes required training for UCI faculty and staff. Classes are offered primarily online and some are offered in-person; register on [UCLC](#).

UCIPD offers complimentary trainings for [active shooter](#), [alcohol awareness](#), and [Clery Act training](#).

Visit the [Procurement Training webpage to access](#) monthly training sessions for department buyers. [Email Procurement for information about future trainings](#) or request a [one-on-one session](#).