October 2022

DFA’s strategy begins with an investment in the learning and growth of DFA employees. Featured below are professional development opportunities and resources for the upcoming month as well as on-demand resources to explore. As a reminder, please seek supervisor approval before registering, and email WithUForU@uci.edu with any questions.

**Project Management Fundamentals**
DFA’s new Project Management Fundamentals training provides project sponsors, project managers, and team members with working knowledge of project management basics and best practices as well as the benefits of using project management methodologies. Register in UCLC for the October 6 or October 25 session.

**Lean Six Sigma (LSS) White Belt**
DFA has set a goal for all staff to complete Lean Six Sigma White Belt training. The training introduces principles of both Lean and Six Sigma, and how to apply those principles to streamline processes, reduce waste and inconsistencies, and identify other areas of improvement. Register in UCLC.

**Negotiation Advice for Women: Use Positive Emotions to Get a "Yes"**
Facilitated by a DFA’s Lean In champions, this month’s topic focuses on the third part of the “Negotiation Advice for Women” series and explains why it’s key to make the first offer and how gender bias can impact the outcome. Session participants work in small groups to share topic experiences and insights, and how to support each other in taking action going forward. Register in UCLC.

**Creating a Culturally Responsive and Validated Leadership Framework**
This session highlights the utility of the Leadership Framework used by the University of Wisconsin-Madison to build students’ capacity to tackle the greatest challenges of our time. Register for free (www.ncci-cu.org account required).

**Level Up: How to Leverage Your Campus Service for Professional Advancement**
NCCI’s Power 60 webinars are hour-long discussions led by higher education thought leaders and are open to the public.
Learn how to use your experiences in employee resource groups or affinity groups to grow your professional career. Register for the Council of UC Staff Assemblies (CUSCA) Chat to hear from CUCSA Alumni Delegates about their experiences and insights.

Visit UClC for more professional development events offered by UC Alumni Career Network and Council of UC Staff Assemblies.

### Managing Implicit Bias Training

DFA has set a goal for all managers and supervisors to complete Managing Implicit Bias training, and a stretch goal for all employees to complete the training. The training includes six self-paced, interactive online courses available on UCLC. Additional information is available [here](#).

### On Demand Learning Opportunities

- **Udemy for Business**
  - Access over 4,000 online resources taught by industry experts.

- **UCI on Coursera**
  - Enroll in a variety of courses hand-picked by UCI.

- **Higher Ed Memberships**
  - Explore the list of enterprise memberships.

### Divisional Offerings

*Departments in our division offer a variety of courses ranging from business procedures, health & safety, and emergency preparedness.*

- **Accounting & Fiscal Services**
  - Training for UCI's financial system, KFS, are offered for financial managers/fiscal officers. Additional training for travel and entertainment is available on UCLC as well as [Official Recharge Facility and Activity Overview](#) and [Contracts and Grants Accounting](#).

- **Campus Physical & Environmental Planning**
  - Sustainability Fundamentals Training is designed for all staff members and provides an overview of simple sustainable actions.

- **Emergency Management**
  - Departments can request Emergency Preparedness Training offered online and in-person.

- **Environmental Health & Safety**
  - The safety training program includes required training for UCI faculty and staff. Classes are offered primarily online and some are offered in-person; register on [UCLC](#).

- **Police Department**
  - UCIPD offers complimentary trainings for active shooter, alcohol awareness, and Clery Act training.

- **Procurement Services**
  - Visit the [Procurement Training webpage](#) to access monthly training sessions for department buyers. Email [Procurement for information about future trainings](#) or request a one-on-one session.
Featured below are professional development opportunities and resources for the upcoming DFA's and emergency preparedness.

Departments in our division offer a variety of courses ranging from business procedures, health & safety, Divisional Offerings, Accounting, Contracts and Grants, and Activity Overview as required training.

The safety training program includes required training for UCIPD offers complimentary trainings for active shooter, alcohol awareness, and Clery Act training.

On Demand Learning Opportunities are offered in-person; primarily online and some are offered for UCI faculty and staff. DFA has set a goal for all managers and staff members to complete the training. The training includes six self-paced, interactive online courses available on Udemy for Business.

Visit the Official Recharge Facility for UCLC to build students' capacity to tackle the greatest challenges of our time. This session highlights the utility of the Leaderships Validated Leadership Framework used by the University of Wisconsin-Madison to build students' capacity to tackle the greatest challenges of our time. This session provides an overview of simple strategies for leadership. DFA's new Project Management Fundamentals training provides project sponsors, project managers, and team members with working knowledge of project management basics and best practices as well as the benefits of using project management methodologies. Register in UCLC for project management training.

Managing Implicit Bias Training focuses on the third part of the Managing Implicit Bias process. Session participants use positive emotions to get a "yes." This session focuses on the third part of the Managing Implicit Bias process. Session participants use positive emotions to get a "yes." This session focuses on the third part of the Managing Implicit Bias process. Session participants use positive emotions to get a "yes." This session focuses on the third part of the Managing Implicit Bias process. Session participants use positive emotions to get a "yes."

Visit the Procurement for information about future trainings or request a one-on-one meeting with any questions. Additional information is available here. DFA's Lean In champions facilitate a session focused on the third part of the Managing Implicit Bias process. Session participants use positive emotions to get a "yes."