



# LEARNING & GROWTH

## September 2022

DFA's [strategy](#) begins with an investment in the learning and growth of DFA employees. Featured below are professional development opportunities and resources for the upcoming month as well as on-demand resources to explore. As a reminder, please seek supervisor approval before registering, and email [WithUForU@uci.edu](mailto:WithUForU@uci.edu) with any questions.



### Lean Six Sigma White Belt

**September 15**  
1:30 - 3:30 p.m.

### Lean Six Sigma (LSS) White Belt

DFA has set a goal for all staff to complete [Lean Six Sigma White Belt training](#). The training introduces principles of both Lean and Six Sigma, and how to apply those principles to streamline processes, reduce waste and inconsistencies, and identify other areas of improvement. [Register in UCLC](#).



**September 20**  
5:00 - 6:00 p.m.

### WACUBO's September Virtual Happy Hour

[Join](#) the Virtual Happy Hour to create meaningful connections, ask questions and discuss insights with other members, including WACUBO President Brad Baca. Learn more about [WACUBO](#), where UCI has institutional membership.



**September 28**  
1:30 - 2:30 p.m.

### Negotiation Advice for Women: Make the First Offer

Facilitated by one of DFA's Lean In champions, this [month's topic](#) focuses on the second part of the "Negotiation Advice for Women" series and explains why it's key to make the first offer and how gender bias can impact the outcome. Session participants work in small groups to share topic experiences and insights, and how to support each other in taking action going forward. [Register in UCLC](#).



Ongoing

### Managing Implicit Bias Training

DFA has set a goal for all managers and supervisors to complete [Managing Implicit Bias training](#), and a stretch goal for all employees to complete the training. The training includes six self-paced, interactive online courses available on [UCLC](#). Additional information is available [here](#).

## On Demand Learning Opportunities



**[Udemy for Business](#)**

Access over 4,000 online resources taught by industry experts.

**[UCI on Coursera](#)**

Enroll in a variety of courses hand-picked by UCI.

**[Higher Ed Memberships](#)**

Explore the list of enterprise memberships.

**Divisional Offerings**

*Departments in our division offer a variety of courses ranging from business procedures, health & safety, and emergency preparedness.*



**Accounting & Fiscal Services**

[Training](#) for UCI's financial system, KFS, are offered for financial managers/fiscal officers. Additional training for travel and entertainment is available on [UCLC](#) as well as [Official Recharge Facility and Activity Overview](#) and [Contracts and Grants Accounting](#).



**Campus Physical & Environmental Planning**

[Sustainability Fundamentals Training](#) is designed for all staff members and provides an overview of simple sustainable actions.



**Emergency Management**

Departments can request [Emergency Preparedness Training](#) offered online and in-person.



**Environmental Health & Safety**

[The safety training program](#) includes required training for UCI faculty and staff. Classes are offered primarily online and some are offered in-person; register on [UCLC](#).



**Police Department**

UCIPD offers complimentary trainings for [active shooter](#), [alcohol awareness](#), and [Clery Act training](#).



**Procurement Services**

Visit the [Procurement Training webpage to access](#) monthly training sessions for department buyers. [Email Procurement for information about future trainings](#) or request a [one-on-one session](#).