LEARNING & GROWTH

June 2022

DFA's [strategy](#) begins with an investment in the learning and growth of DFA employees. Featured below are professional development opportunities and resources for the upcoming month as well as on-demand resources to explore. As a reminder, please seek supervisor approval before registering, and email WithUForU@uci.edu with any questions.

WORKLIFE WEBINARS

June 9
12:00 - 1:00 p.m.

Time Management Principles

This workshop provides time management principles to allow you to feel more in control of your busy life. Register by completing this [form](#).

UCI wellness offers [free monthly webinars on various topics](#), providing basic tips and suggestions related to personal behavioral situations and changes. Review additional webinar topics on the [UCI HR Wellness website](#).

Lean Six Sigma White Belt

June 14
9:30 - 11:30 a.m.

Lean Six Sigma (LSS) White Belt

DFA has set a goal for all staff to complete [Lean Six Sigma White Belt training](#). The training introduces principles of both Lean and Six Sigma, and how to apply those principles to streamline processes, reduce waste and inconsistencies, and identify other areas of improvement. [Register in UCLC](#).

DFA LEAN IN NETWORK
BRILLIANT FUTURE. BRILLIANT WOMEN.

Lean In Connections

June 30
9:00 - 10:30 a.m.

The first in-person DFA Lean In event aims to increase awareness and participation in DFA Lean In Network's monthly sessions. Lean In Connections will provide opportunities for networking and engagement, it is free and open to all DFA employees with supervisor approval. Register by June 15, 2022 to secure your spot. A waitlist will be available once we reach maximum registration capacity.

Ongoing

Zotspeak Toastmasters

Zotspeak Toastmasters Club, part of Toastmasters International, has been serving the UCI community since 1998 and helps UCI staff, faculty and students develop their speaking and leadership skills.

Virtual meetings are held every Tuesday from 12 to 1:00 p.m.; visitors are always welcome. Learn more about Toastmasters International and how being a member of Zotspeak Toastmasters Club will benefit you.

Ongoing

Managing Implicit Bias Training

DFA has set a goal for all managers and supervisors to complete Managing Implicit Bias training, and a stretch goal for all employees to complete the training. The training includes six self-paced, interactive online courses available on UCLC. Additional information is available here.

On Demand Learning Opportunities

Udemy for Business
Access over 4,000 online resources taught by industry experts.

UCI on Coursera
Enroll in a variety of courses hand-picked by UCI.

Higher Ed Memberships
Explore the list of enterprise memberships.

Divisional Offerings

Departments in our division offer a variety of courses ranging from business procedures, health & safety, and emergency preparedness.

Accounting & Fiscal Services
Training for UCI's financial system, KFS, are offered for financial managers/fiscal officers. Additional training for travel and entertainment is available on UCLC as well as Official Recharge Facility and Activity Overview.

Campus Physical & Environmental Planning
Sustainability Fundamentals Training is designed for all staff members and provides an overview of simple sustainable actions.

Emergency Management
Departments can request Emergency Preparedness Training offered online and in-person.

Environmental Health & Safety
The safety training program includes required training for UCI faculty and staff. Classes are offered primarily online and some are offered in-person; register on UCLC.

Police Department
UCIPD offers complimentary trainings for active shooter, alcohol awareness, and Clery Act training.

Procurement Services
Visit the Procurement Training webpage to access monthly training sessions for department buyers. Email Procurement for information about future trainings or request a one-on-one session.