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DFA Employee Newsletter

Dear DFA employees,

UCI granted a record-breaking 10,323 undergraduate degrees in June—here are some highlights from UCI's 54th commencement ceremonies. Thank you for your hard work and dedication in advancing UCI's brilliant future. I look forward to celebrating our contributions to UCI's success at our annual DFA Team Building Picnic on Wednesday, July 24, 11:00 a.m. to 1:00 p.m. at the UClub.

As announced a few weeks ago, additional Lean Six Sigma White Belt Process Improvement trainings are scheduled through the remainder of the year; register for training on <u>UCLC</u> and search **Lean Six Sigma**. I am excited about the progress we made toward our goal of 100% participation, leading to increased efficiency and customer value in our operations.

A few changes in department leadership occurred over the past couple of months, and I want to make sure you all are aware of them:

Brian Fahnestock was appointed interim controller and assistant vice chancellor of Accounting & Fiscal Services, and he will continue in this role through the implementation of UCPath. Brian brings more than 25 years of executive experience in business, government, and higher education. Most recently, he was the vice president of Administration at El Camino College. Prior to that, he was the associate vice president for Fiscal Affairs at San Francisco State University.

Lori Husein started July 1 as associate controller, providing leadership, direction, coaching and support to units in Accounting & Fiscal Services and ensuring an effective, productive, customer service-oriented environment. Lori has 30 years of finance and accounting experience, including three senior administrator roles in higher education: vice president of Finance & Administration at Sweet Briar College, vice president of Finance & Administration/Treasurer at The Claremont Colleges Consortium (TCC), and controller at Loyola Marymount University.

Jean Yin has served as special assistant to the CFO and vice chancellor since April. Her primary responsibility is to lead UCI through the financing of several key capital projects (north campus development, east campus housing phase IV-B, verano 8 graduate housing, and medical center projects). Jean will also provide wide-ranging analysis in the areas of debt management, campus reserve funds, and public/private projects. Jean most recently directed capital markets finance at UCOP where she oversaw the university's \$20 billion debt portfolio and managed the financings for P3 student housing bonds.

Emma Godinez has served as special assistant to the CFO and vice chancellor since June. She is focusing on improving quarterly forecasting, creating user-friendly budget reports, developing financial reporting models, and collaborating on UCI's budget with division leaders, the medical center, and campus stakeholders. Emma brings over 20 years of experience in financial planning, formulating financial strategies, resource management, multi-year budget development, investment strategies, and risk assessment. She served as the interim campus budget director at UC Merced, and most recently, was the fiscal manager for Santa Barbara County, Department of Behavioral Wellness.

Paul Sheirich, UCI UCPath project director, will retire at the end of July. Please join me in wishing him well on his next chapter and thanking him for his dedication to this project over the past seven years. Bob Moulton, an

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Featured Events

Wednesday, July 24:
DFA Team Building Picnic

Thursday, August 22: UCI Staff Picnic

Wednesday, October 9: UCI Techno Expo

Wednesday, October 23: DFA Town Hall



executive consultant who has been working on this project over the last eight months, will assume the role of UCI UCPath project director. Bob has over 40 years of experience leading information technology projects both in the private sector and in higher education.

Thank you for all of your hard work. As always, feel free to share your comments and suggestions by sending an email to WithUForU@uci.edu.

With appreciation,

Ronald S. Cortez, JD, MA Chief Financial Officer Vice Chancellor, Division of Finance and Administration



DFA's Balanced Scorecard Strategy

The Division of Finance and Administration (DFA) serves all UCI students, faculty, staff, and visitors. We are **With U • For U**—working alongside you, in support of you—as planning partners, problem solvers, and solution providers who maintain a safe and attractive physical environment and offer professional services and support.

MISSION Advance UCI's Brilliant Future World-Class
Campus Partners

VALUES
Health & Safety
Integrity
Teamwork
Change & Innovation



UCI's DocuSign Subscription

At the end of this month, UCI campus employees will be able to log in to DocuSign using their UCInetID and send envelopes to obtain electronic signatures. Employees will also be able to create templates for fillable forms that require signatures. It's secure, efficient, and paperless!

Employees who want to share their envelopes and templates with other users in a shared account (without having to download them) may request a UCI Group Account.

Be on the lookout for a campuswide ZotMail announcing this new functionality. For more information, please contact Kelly Kadlec (kkadlec@uci.edu; 949.824.8244) or Jen Swann (jenifer.swann@uci.edu; 949.824.6956).

Article provided by Division of Finance and Administration



Body-Worn Cameras at UCI

Law enforcement agencies across the United States are using body-worn cameras (BWCs) as a tool to enhance the safety of, and improve interactions between, officers and the public.

In 2017, the University of California began searching for a manufacturer to supply and assist with the implementation of a body-worn and in-car camera program for all ten UC campuses. After review and testing, WatchGuard video was selected by UCOP.

UCI police officers completed training for BWCs in February 2019. With the infrastructure in place, officers started using BWCs on July 8, 2019. The <u>policy</u> and an <u>FAQ page</u> are posted on the UCI Public Safety website.

Article provided by Public Safety



EAP

The Employee Assistance Program (EAP) is a free, confidential benefit that can help address personal or work-related issues faced by UCI faculty, staff, retirees, and dependents. This service, staffed by experienced clinicians, is available 24 hours a day, seven days a week. Explore the website to view available resources.



Quick Phone Tips

Phones are a means of providing excellent service to our constituents. Did you know that if you do not have "accept on access 2" selected, the phone line continues to ring for a caller on the second line? Did you know conference calls can include 3-9 parties, but no more than 6 can be off-campus? Check out OIT's telephone training guide for more info.

Have any tips you would like to share? Submit your suggestions to WithUForU@uci.edu.





(Left) Student getting assistance inspecting his bike. (Right) Two women riding bikes.

UCI Bike Month Celebrations

The UCI community came together during May to celebrate National Bike Month by riding with friends, commuting on the road, and participating in biking festivities. To kick off Bike Month, UCI Transportation hosted a two-day festival, WhimCycle, which allowed the campus community to take part in interactive bike demonstrations that included changing a flat tire, properly securing and locking a bike, loading a bike on the bus rack, and providing safety checks before riding. On National Bike to Work Day, BikeUCI Ambassadors served complimentary coffee to bike commuters. At the end of the month, Anteaters sharpened their cycling skills by attending Smart Cycling, a two-part educational program taught by League of American Bicyclists' certified instructors.

If you are interested in keeping up-to-date on campus bike events, safety demonstrations, and exclusive giveaways, sign up for our monthly BikeUCI newsletter by emailing biking@uci.edu.

Article provided by Transportation and Distribution Services





Procurement panel speaking and answering questions for the UCI community.

Procurement Open Forum Recap

The second annual Procurement Services Open Forum was held on June 6th. Over 100 attendees learned the advantages of utilizing campus services offered by the Procurement Services team such as procurement benefits; policy and compliance updates; streamlined procedures and purchasing; and sustainable purchasing. Attendees also received a preview of Procurement Services' future website.

Procurement Services partners with campus and suppliers to provide collaborative and innovative solutions that deliver high quality expertise, significant value, process improvement, technology enhancement, and excellent customer service to advance UCI's brilliant future. For more information, please visit procurement.uci.edu.

Article provided by Procurement Services



The Year of the App

Download the **With U • For U** mobile app, which makes it easy to access services and resources on the go.

Share Your Mobile App Ideas
Submit Here!

More information: With U • For U Mobile App



2019 UCI Staff Appreciation Picnic

This year's picnic theme is "1980's Dance Party." There will be a department competition for "The Most Gnarly Department." There will also be an individual competition for "The Most Awesome or Radical." More information.



Every day is an opportunity for colleagues, co-workers, and managers/supervisors to recognize the great work of our people in the following categories:

- CARE (Customer Appreciation Repeatedly Expressed)
- IDEA (Innovate Discover Encourage Achieve)
- SAFE (Safety Award For Excellence)
- TEAM (Together Everyone Achieves More)

Submit your online nomination in English or Spanish.

EMPLOYEE PROFILES



Jessica Farley
Police Officer, Public Safety

I've worked at UCI and been in my current position for three years. I work patrol for the UCI campus and UCI medical center. My role is to work with my partners in order to facilitate community focused policing where we protect the people and property of the campus community. My partners and I respond to medical emergencies, crimes in progress, quality of

life issues, calls for service, and campus security issues. We also work investigations, traffic enforcement and do community outreach in order to keep our community safe, informed, and involved.

What aspects of your job do you enjoy? My favorite aspect of working for the UCI Police

Department is that I get to work with the diverse community UCI encompasses. I enjoy meeting
the different individuals and cultures who make up the UCI community and also really enjoy
having the opportunity to work with and help students who are going through a huge learning
and transitional period in their lives.

What do you like most about UCI or your department? I enjoy that my department encourages their officers to be well rounded but also to find areas that they are passionate about. I have always had an interest and passion for victimology and mental health, and feel that I've been supported in pursuing training and opportunities to grow and develop in those areas.

Favorite travel spot? I look most forward to my yearly summer camping trip to the lake with my family. It's a tradition I have great memories of and have enjoyed since I was a child.

What is the weirdest things you've ever eaten? A giant fried ant.



Tim Callahan

Construction Project Manager, Facilities Management

I've worked at UCI and been in my current position for over three years. I assist the university with analyzing and reviewing project scope for renovation and infrastructure improvement projects. For projects that get the greenlight, I select the appropriate construction method and strategy to complete the work, then oversee design and construction. A big part of my job is maintaining customer interaction and engagement throughout the process and reporting back on work progress and budget matters.

What aspects of your job do you enjoy? My job allows me to work at an outstanding university, with great colleagues from all walks, and since I'm assigned a diverse slate of work, I get to spend a lot of time outdoors, and walk all over our beautiful campus while interacting with students, faculty and staff every day.

What has been your favorite project at UCI or in your department I got assigned a massive overhaul of the UCI Athletics fields' irrigation system. The project scope was vague but through collaborative effort with the FM-grounds and irrigation staff as well as the Athletics grounds staff we ended up with a project that significantly decreased staff labor while resulting in better conditions for our athletes and the visiting amateur and professional athletes who depend on it. Great project all the way around, and I learned a ton along the way.

Who is one colleague that deserves praise and recognition? Why? This one is an easy one. Amir Anvarhosseini, hands down. This guy is a total workhorse. He accomplishes so much for the department but hardly gets the recognition he deserves. He puts in hours all times of the day and weekends to help get our older and less efficient mechanical systems up to date and I never hear him complain. Great coworker and unquestionably an invaluable member of the team.

Before your time at UCI, what was your most interesting or oddest job? Before UCI I spent some time in the Air Force on active duty. One of my assignments was as an instructor, teaching project management principles to other Air Force professionals. Due to the remote nature of assignments, this meant that many of my lessons were taught via green-screen, and projected to the students at bases around the world. I basically got to be a weather-man in front of the projected images and had to learn how to stand, where to look and point without blocking the screen. I also had to learn how to keep students at twenty different bases from falling asleep during my hour-long lecture, even if it was early, early morning for some of them, and late night for others! What worked? Lots of funny clips, interactive activities, and spontaneous

questions called out to them. Oh, and lots of breaks!

If Hollywood made a movie about your life, who would you like to see cast as you?

Paul Rudd. Funny, funny guy, and if you squint just right I've been told that I have the slightest resemblance.



Aliana Flores
Senior Analyst, Office of Institutional Research

I've worked at UCI for over five years and been in my current position for over two and a half years. I'm responsible for analysis, reporting, and data visualization.

What aspects of your job do you enjoy? I enjoy digging into the data to find interesting stories to tell. There are so many fun and exciting ways to visualize data, and I really enjoy being a part of that process.

How has UCI or your department helped you in your career development? My department has always encouraged me to think outside of existing roles and processes and expand my position into new and emerging areas. I've been able to attend conferences and trainings and really develop my skills and expand my knowledge base.

Favorite travel spot? It's hard to pick just one favorite travel spot. I love traveling and experiencing new places and cultures.

People would be surprised if they knew: I like to consider myself an amateur home designer. I've completely renovated the fixer-upper we purchased.

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