



UCI Administrative & Business Services

← A message from Ron Cortez, Vice Chancellor →



Dear Colleagues,

Thank you for welcoming me to the Administrative & Business Services team. I have enjoyed meeting many of you, learning about your needs and listening to what you have to say. We are a large organization, so if we haven't met yet, we will soon.

I am pleased to say our new Administrative & Business Services alignment has been positively received, not only within our own unit, but with the entire campus. As I mentioned in my previous email, it is important that we are structured to support the four aspirational pillars of [UCI's Strategic Plan](#). If you are not familiar with the Strategic Plan, I encourage you to take a few minutes out of your day to read through the information to gain a better understanding of UCI's "Brilliant Future."

I would like to introduce the [Administrative & Business Services Strategy Map](#). This map breaks down our four strategies that lead to satisfied customer service. The foundation being **Growth & Learning**. Our key objectives during this first year will be "developing a cohesive workforce that is well trained and motivated" and "create and maintain a healthy and safe work environment." One of my immediate goals is to establish an Employee University Program, designed to provide professional education for Administrative & Business Services staff. I realize we need to invest in in-house staff training to ensure our staff are positioned to support the ongoing innovation and focus on our world-class research.

I am so very honored to be working with you and I look to working with you in these upcoming years. Have a good day.

Sincerely,

Ronald S. Cortez, JD, MA
Vice Chancellor
Administrative & Business Services

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